



# City of Belle Isle

Universal Engineering Sciences 3532 Maggie Blvd., Orlando, FL 32811  
Tel 407-581-8161 \* Fax 407-581-0313 \* [www.universalengineering.com](http://www.universalengineering.com)

## Building / Land Use Permit Application

DATE: \_\_\_\_\_

PERMIT # \_\_\_\_\_

PROJECT ADDRESS \_\_\_\_\_, Belle Isle, FL 32809 32812

PROPERTY OWNER \_\_\_\_\_ PHONE \_\_\_\_\_ VALUE OF WORK (labor & material) \$ \_\_\_\_\_

**PLEASE LIST THE NATURE OF YOUR PROPOSED IMPROVEMENTS**

Please provide information, if applicable.

- **SINGLE FAMILY RESIDENCE:** 8.5"x11" Plat Survey, Plot Plan of Home and Floor Plans of New Construction/Revision Required
- **BOAT DOCK:** DEP Clearance Required with Application (Call 407-897-4100); please provide a copy of their report
- **SEPTIC SYSTEM (RESIDENTIAL):** – Provide verification of OC Health Dept approval for on-site septic tank system, per FAC Chap. 64E-6
- Homeowners will be required to have a contractor on record for homes that are rented and/or not homestead

Please Complete for the City of Belle Isle Zoning Review: **Parcel Id Number:** \_\_\_\_\_

To obtain this information, please visit <http://www.ocpafl.org/Searches/ParcelSearch.aspx>

**SPECIAL CONDITIONS: STRUCTURES MAY NOT ENCROACH INTO ANY EASEMENT OR REQUIRED SETBACK.** Survey specific foundation plan required to show compliance with zoning setbacks. Note: this Zoning Approval MAY or MAY NOT be in conflict with your Deed Restrictions. For New Single Family Residence, a Traffic Impact Fee and School Impact will be assessed.

PLANNING & ZONING APPROVAL: \_\_\_\_\_  
DATE \_\_\_\_\_

PLEASE COMPLETE for Building Review (min. of 2 sets of signed/sealed plans required)

CONSTRUCTION TYPE \_\_\_\_\_  
OCCUPANCY GROUP \_\_\_\_\_ Comm Res: \_\_\_\_\_ Single Fam Multi Fam  
#BLDG. \_\_\_\_\_ #UNITS \_ #STORIES \_\_\_\_\_ TOTAL SQ.FT. \_\_\_\_\_  
MAX. FLOOR LOAD \_\_\_\_\_ MAX. OCCUPANCY \_\_\_\_\_  
MIN. FLOOD ELEV. \_\_\_\_\_ LOW FLOOR ELEV. \_\_\_\_\_  
WATER SERVICE \_\_\_\_\_ WELL \_\_\_\_\_ SEPTIC \_\_\_\_\_

BUILDING REVIEWER \_\_\_\_\_ DATE \_\_\_\_\_

VERIFIED CONTRACTOR'S LICENSE & INSURANCE ARE ON FILE \_\_\_\_\_ DATE \_\_\_\_\_

Per FSS 105.3.3:

An enforcing authority may not issue a building permit for any building construction, erection, alteration, modification, repair or addition unless the permit either includes on its face or there is attached to the permit the following statement: "NOTICE: In addition to the requirements of this permit, there may be additional restrictions applicable to this property that may be found in the public records of this county, and there may be additional permits required from other governmental entities such as water management districts, state agencies, or federal agencies."

JJ's Waste & Recycling is by legal contract the sole authorized provider of garbage, recycling, yard waste, and commercial garbage and construction debris collection and disposal services with the city limits of the City. Contractors, homeowners and commercial businesses may JJ's Waste & Recycling at 407 298-3932 setup accounts for Commercial, Construction Roll Off, or other services needed. Rates are fixed by contract and are available at City Hall or from JJ's Waste & Recycling. The City enforces the contract through its code enforcement office. Failure to comply will result in a stop work order.

**SEPARATE PERMITS ARE REQUIRED FOR ROOFING, ELECTRICAL, PLUMBING, GAS, MECHANICAL, SIGNS, POOLS, ENCLOSURES, ETC.**

Wind Exposure Category: B \_\_\_\_\_ C \_\_\_\_\_ D \_\_\_\_\_

SPRINKLERS REQ'D	Y	N	_____
If Required – SUBMIT COPY OF PLANS FOR FIRE REVIEW Date: Sent _____ RCD _____			
ZONING	Y	N	\$ _____
CERT OF OCC	Y	N	\$ _____
TRAFFIC	Y	N	\$ _____
SCHOOL	Y	N	\$ _____
FIRE	Y	N	\$ _____
SWIMMING POOL	Y	N	\$ _____
SCREEN ENCLOSURE	Y	N	\$ _____
ROOFING	Y	N	\$ _____
BOAT DOCK	Y	N	\$ _____
BUILDING	Y	N	\$ _____
WINDOW(S)	Y	N	\$ _____
DOOR(S)	Y	N	\$ _____
FENCE	Y	N	\$ _____
SHED	Y	N	\$ _____
DRIVEWAY	Y	N	\$ _____
OTHER	Y	N	\$ _____

1% BCAIB FEE \_\_\_\_\_

1.5% DCA FEE \_\_\_\_\_

TOTAL \_\_\_\_\_

OTHER PERMITS REQUIRED:

ELECTRICAL	Y	NA
PREPOWER	Y	NA
MECHANICAL	Y	NA
PLUMBING	Y	NA
ROOFING	Y	NA
GAS	Y	NA



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**Building Permit (Land Use) Application**  
To be completed as required by State Statute Section 713 and other applicable sections.

**PERMIT #**

Owner's Name \_\_\_\_\_

Owner's Address \_\_\_\_\_

Contractor Name	Company Name
License #	Company Address
Contact Phone/Cell	City, State, ZIP
Contact Email	Contact Fax

**WARNING TO OWNER:** Your failure to record a Notice of Commencement may result in your paying twice for improvements to your property. A notice of commencement must be recorded if job is \$2500(+) or if A/C Replacement \$7500(+) and posted on the job site before the first inspection. If you intend to obtain financing, consult with your lender or an attorney before recording your Notice of Commencement.

I hereby make Application for Permit as outlined above, and if same is granted I agree to conform to all Division of Building Safety Regulations ([www.floridabuilding.org](http://www.floridabuilding.org)) and City Ordinances ([www.municode.com](http://www.municode.com)) regulating same and in accordance with plans submitted. The issuance of this permit does not grant permission to violate any applicable City and/or State of Florida codes and /or ordinances. Application is hereby made to obtain a permit to do the work and installations as indicated. I certify that no work or installation has commenced prior to the issuance of a permit and that all work will be performed to meet the standards of all laws regulating construction in this jurisdiction. I understand that a separate permit must be secured for all other construction including ROOFING, ELECTRICAL, MECHANICAL, PLUMBING, GAS, SIGNS, POOLS, SCREEN ENCLOSURES, ETC.

**OWNER'S AFFIDAVIT:** I certify that all the foregoing information is accurate and that all work will be done in compliance with all applicable laws regulating construction and zoning.

Owner Signature \_\_\_\_\_

The foregoing instrument was acknowledged before me this \_\_\_/\_\_\_/\_\_\_  
by \_\_\_\_\_ who is personally known to me  
and who produced \_\_\_\_\_  
as identification and who did not take an oath.

Notary as to Owner \_\_\_\_\_  
State of Florida  
County of Orange

Contractor Signature \_\_\_\_\_

COMPANY NAME \_\_\_\_\_  
The foregoing instrument was acknowledged before me this \_\_\_/\_\_\_/\_\_\_  
by \_\_\_\_\_ who is personally known to me  
and who produced \_\_\_\_\_  
as identification and who did not take an oath.

Notary as to Owner \_\_\_\_\_  
State of Florida  
County of Orange

**Impervious Surface Ratio Worksheet**

Development Zoned A-1, A-2, R-1-AAA, R-1-AA, R-1-A, R-1 per  
City Code, Section 50-74: Impervious Surface Ratio

1. Total Lot Area (sqft) X 0.35 = Allowable Impervious Area (BASE).  
Total Lot Area \_\_\_\_\_ X 0.35= \_\_\_\_\_  
Allowable Impervious Area (BASE) \_\_\_\_\_
2. Calculate the "proposed" impervious area on the lot. This includes the sum of all areas that do not allow direct percolation of rainwater.  
Examples include house, pool, deck, driveway, accessory building, etc
  - House \_\_\_\_\_
  - Driveway \_\_\_\_\_
  - Walkway \_\_\_\_\_
  - Accessory Buildings \_\_\_\_\_
  - Pool & Spa \_\_\_\_\_
  - Deck & Patio \_\_\_\_\_
  - Other \_\_\_\_\_

Actual Impervious Area (AIA) \_\_\_\_\_

3. If AIA is less than BASE, subtract AIA from BASE to determine the amount of impervious area that may be added without providing onsite retention.
4. If AIA is greater than BASE, then onsite retention must be provided.

Assuming 7.5 inches of rainfall based on a 24hr 10 year Rain Event (TP40),  
the formula is: (7.5 inches rainfall/12 inches p/foot) X (result from line 4)  
= cubic feet of storage volume needed